

**Minutes
approved by
TB on 7/16/19**

Springdale Town Board Monday, June 24, 2019, 7 PM

Town Hall at 2379 Town Hall Rd, Mt. Horeb, WI.

Town Hall is accessible to elderly and disabled persons

The final agenda was posted at Riley Tavern, Town Hall, and Mt. Vernon Family Auto

Call to Order; Fagan 5:30 PM

Certification of compliance with the open meeting law. Published Liquor License. Quorum present:

Clerk: yes, on 6/20/19

Approval of the Agenda; Minutes of the previous Town Board Meetings. May 20, June 5 & 10, 2019;

- 1) MOTION to approve Reg. TB meeting, May 20, Minutes with grammar corrections, Schwenn/Rosenbaum MOTION carried 3-0
- 2) MOTION to approve special meeting RE: Scott Construction warrantee work, June 5, Minutes, Fagan/Schwenn MOTION carried 2-0 Rosenbaum abstained- he did not attend June 5 meeting.
- 3) MOTION to approve special meeting RE: road emergency repair of culvert on Messerschmidt, June 10, Minutes, Rosenbaum/ Schwenn MOTION carried 2-0 Fagan abstained-he did not attend June 10 meeting.

Public Input: Non-Agenda items;

Rosenbaum announced Dane Co. public meeting regarding work on 18-151 taking place tomorrow. Lamberty, Town Rep. with MHFD stated that approximately 1500 people attended their open house. He talked about the sale of the former building for **\$629,042.47** and confirmed Springdale received our fair share check in the amount of **\$148,894.35, 23.6700%**. The Fire Dept. also sold salvage from the old building for \$16,171; they applied part of that sum and a \$3000 grant towards training, and used the rest towards rebuilding a fire truck engine. The town’s first payment towards the new building loan and escrow will need to be paid in Sept.

Liquor License Class B Beer & Liquor/Operators for Marcine’s, LLC – Marcine Gilbertson. 8646 Davis St, Mt Horeb (Mt Vernon):

New Operators -WI Seller/Server Certification:

Donlin, Hannah	Frye, Christine	Huseth, Dagny	Miller, Amanda
Schofield, Kaylee	Snider, Michaelin	*Stassi, Hope	

Renewing Operators:

Christenson, April	Garfoot, Sandra	Gilbertson, Lanny	Martig, Heather
Morgan, Justina	Ott, Desyra	Tollefson, Renee	Walls, Brittany
Zradicka, Tania M			

Discussion: Dane County Sheriff has reported no relevant incidents or complaints about the bar. The Clerk reported that the paperwork, fees, and record checks are in order. Our Building Inspector reported he found no code violations and everything neat and orderly. The Board met and congratulated the newly certified Operators. New Operator, *Hope Stassi, was unable to attend tonight; her review will be on the July 16 TB agenda.

MOTION by Rosenbaum/Schwenn to approve the Class B beer and B liquor license renewal for July 1, 2019 – June 30, 2020 for Marcine’s, as well as the new and renewing Operators’ licenses. MOTION carried 3-0.

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Liquor License-Class B Liquor/Operators for Riley Tavern, Inc – James G Murphy. 8205 Klevenville-Riley Rd, Verona (Riley):

New Operators -WI Seller/Server Certification: None

Renewing Operators:

Dahlk, Danette	Docken, Jessica	Evans III, Guy	Hall, Sandra
Heibel, Caana	Melius, Constance	Mieden, Amber	O'Brien, Ryley
Redican, Katherine			Williams, Nicole

Outdoor Events: Dates/Times– none planned for this licensing year.

Discussion: Dane County Sheriff has reported no relevant incidents or complaints about the bar. The Clerk reported that the paperwork, fees, and record checks are in order. Our Building Inspector reported he found no code violations and everything neat and orderly. Owner, Murphy, stated that there were no outdoor events planned as of today. Fagan reminded Murphy that although his CUP allows outdoor events, each needs to be individually approved at a Board meeting and he needs to give a minimum of two weeks' notice before the town meeting so the required notice to neighbors can be sent. Excerpt from prior year approval: "It was agreed that:

*The tavern includes the porch.

*The outdoor consumption area is consistent with the outdoor entertainment area which lies to the west of the tavern to the property line shared with the Lori Nelson property. This area includes the newer garage and serving area and the grassy backyard between the east wall of the garage and the west property line of Richard Miller.

*There is no outdoor entertainment area/no outdoor consumption area between the east side of the tavern to the Deneen property.

*There is not outdoor entertainment/no outdoor consumption area on the driveway to the east of the tavern.

*There is no outdoor entertainment area/no outdoor consumption area at the road level at the front of the tavern building where cars park.

*There shall be a licensed operator with the outdoor consumption area at all times that customers are in the outdoor consumption area consuming alcohol.

*No open intoxicants should be outside of the outdoor consumption area/outdoor entertainment area.

*All events with amplified music on the porch and/or in the outdoor consumption area/outdoor entertainment area require an individual permit from the Town Board. Windows and doors shall not be opened to broadcast amplified music from inside the tavern to the outside without a permit from the Town Board. A map of the outdoor consumption area shall be filed with the liquor license."

Discussion: No specific dates were approved; however, Murphy stated that no outdoor events will be held between now and the next Town Board meeting (July 16). Because the Town must give timely notification to neighbors, it was agreed that Riley Tavern Inc. will provide the Town a minimum of two weeks' notice to have proposed outdoor event dates approved at the scheduled monthly board meeting. The events shall comply with Town of Springdale Code of Ordinances, Sec. 7-2-17 © "SPECIAL PERMITS FOR EVENTS WITH AMPLIFIED SOUND OR MUSIC IN THE OUTDOOR CONSUMPTION AREA. Special permit(s) for event(s) with amplified sound or music in the outdoor consumption area may be granted by the Town Board. The Town Board shall approve each event and/or events by permit(s) and may impose specific conditions such as date of event, duration of event, hours of operation, hours of sale, notification requirements, and/or any additional conditions they deem necessary.

MOTION by Fagan/Schwenn to approve the Class B beer and B liquor license renewal for July 1, 2019 – June 30, 2020 for Riley Tavern, renewing Operators' licenses, and up to eight (8) outdoor events with the same stipulations as in recent years (see above). **MOTION** carried 3-0.

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Picnic Liquor Class B Permits and Temporary Operator's Licenses: Mt. Vernon Park Association – James Graham.

New Operators -WI Seller/Server Certification: None

Renewing Operators: Graham, James and Judd, Craig

Events:

1. July 4, Fireworks & More
2. July 27, Car Show,
3. Aug 31-Sept 1, Fast Pitch Ball Games,
4. Sept 7-8, Co-ed Slow Pitch.

Discussion: Dane County Sheriff has reported no relevant incidents or complaints during park events. The Clerk reported that the paperwork, fees, and record checks are in order. There are no buildings to inspect.

MOTION Schwenn/Rosenbaum to approve the Class B permits and temporary Operator's renewal licenses for the Mt. Vernon Park Association on July 4, July 27, Aug 31-Sept 1, Sept 7-8, or their respective rain dates.

MOTION carried 3-0.

Fireworks Permit(s) Discussion: Board reviewed DNR and notification requirements.

Mt. Vernon Park Town Clerk confirmed Cert. of Insurance on file and permit fee paid. MOTION by Fagan/Rosenbaum to approve Fireworks permit for July 4 or July 27 rain date. MOTION carried 3-0.

Rick Klinger III Town Clerk confirmed Cert. of Insurance on file and permit fee paid. MOTION by Schwenn/Rosenbaum to approve Fireworks permit for June 29 or July 13 rain date. MOTION carried 3-0.

Public Hearings / Plan Commission Recommendations (PC When applicable, sent letters to abutters);

Revised Concept Plan: Tom & Rosemary Brunner/ CTH G/Sec. 23 & 26, MOTION Fagan/Schwenn to table until further notice per the applicant's request.

Rezone and Pre-application of CSM Ken Wollersheim/ CSM and rezoning/State Road 92/Sec. 34,

Discussion: Wollersheim has a CSM prepared showing the abandoned roadways and some of the neighboring Lutz lands. This is a lot line adjustment. However, the preliminary CSM cannot be finalized until all the lands in the new lot are zoned the same. For now, the zoning may be A-1. The PC subcommittee can suggest the zoning reclassification for the future based on the comprehensive revision of DCCO Chapter 10.

MOTION Fagan/Rosenbaum to approve rezoning to A-1 for administrative purposes. MOTION carried 3-0.

NOTE: 7/10/19 Town received copy of Dane Co. Zoning permit with new zoning information. The Surveyor has been notified that the PC & TB will need to revisit the zoning for these parcels.

Nizam Nizamuddin 4 lot CSM consistent with approved concept plan/CTH S/Sec. 5,

Discussion - Proposed Momin Rd: TB discussed with Nizam the Town Engineer, Brian Berquist's, 6/14/2019 letter regarding the Engineer's Plan Review of the proposed Momin Rd (document on file) and the Engineer's follow-up email dated 6/15. Nizam had not seen the letter or email until tonight. The Board explained that there were many unresolved areas of concern that could impact the final CSM. Fagan also stated that the town will need a copy of the revised driveway agreement acknowledging that part of the current shared driveway will become part of the new town road when the project is complete. It was agreed that Nizam's Engineer will work with the Town's Engineer to clear up all concerns before bringing the CSM back to the Town for review. The thinking is that the driveway/road may change how the final CSM will look and Nizam could incur added cost for revisions. Because the Board has a fiduciary responsibility to the town and its citizens, their goal is to do this right the first time. Nizam is personally paying Town Attorney and Engineer fees relating to this project.

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MOTION: Fagan/Schwenn to table the CSM until we get confirmation that the Town Engineer is satisfied with all details of this project and all documents are in order. MOTION carried 3-0

Publishing Standards for Town that are beyond minimum legal requirements:

Discussion: Because Springdale does not have an official newspaper, the law does not require us to publish meetings and most other notices. The Clerk confirmed that all public meetings and notices that are required by law to be posted are posted, by law, in three public places (on outside notice boards at Riley Tavern, Town Hall, and Mt. Vernon Family Auto) by the legal posting deadline. In addition, we try to post all regular Town Board and Plan Commission notices to our Website on that same timeline. We also encourage the public to sign up through our Website to receive notices via their personal emails on that same timeline. Fagan questioned how many Town citizens actually depend on the *Mt. Horeb Mail* publishing and could access the postings. It also was brought up that part of our township lives in the Verona school/PO district and we do not publish in the *Verona Press*. Is the cost of publishing agenda and other information that is beyond that required by law affective and good use of public funds? MOTION: Fagan/Rosenbaum to immediately cease publishing notices that are beyond those legally required to be published and review the policy in October during budget meetings. In the meantime, we will publish the date/time of regular monthly TB and PC meetings directing readers to where full/final notices are publicly posted. MOTION carried 3-0.

Change to TB Regular Monthly Meetings Day of Week and/or Start Time: Discussion Fagan reminded everyone that the Town needs all supporting documents to any agenda item at least two weeks prior to the meeting. Staff are often hustling to get information organized for posting and to the TB & PC members who in turn are often forced to use their weekends to read up on Monday meeting items. In addition, Monday's are often national holidays and football night - which may affect citizen attendance. MOTION: Fagan/Rosenbaum to move the regular monthly Town Board meetings to the third Tuesday of each Month. MOTION carried 3-0. As a result, regular office hours will be moved from Tuesday to Wednesday. There was no discussion about changing the TB meeting start time or office hours.

Calendar of upcoming events:

- June 24, Plan Commission, Monday, 7:00 PM
- July 15, Town Board Monday - moved to July 16, Tuesday at 7 PM
- July 22, Plan Commission, Monday, 7:00 PM
- July 18, **Open Book**, Thursday, Noon to 2 PM
- August 6, **Board of Review**, Tuesday, 4 6 PM

Contracts for Town Officials; Due to time restrains, tabled until July 16 TB meeting.

Bills –Treasurer Report: Two large payment for road work are included in this month's bills; however, they do include \$20,000 of road work done as a warranty settlement with Scott Construction. The check for our share of the sale of the former fire dept. will be deposited tomorrow. Our total 2018 storm related cost submitted to FEMA in hopes of partial reimbursement is as follows:

Force Account Labor: \$7,563.48

Force Account Material: \$30,551.97

Rented Equipment: \$2,300.00

Contracts: \$24,280.00

Work Completed total: \$64,695.45

MOTION: Schwenn/Rosenbaum to pay bills as presented. MOTION carried 3-0

Adjourn. MOTION Schwenn/Fagan to adjourn. MOTION carried 3-0

Respectfully submitted Town Clerk, Susan Duerst Severson