

MINUTES
Springdale Town Board Meeting

Tuesday, November 17, 2020 at 7 p.m.

1. **Call to order**, Fagan, 7:01 p.m. All members present.
2. **Certification of compliance with Open Meetings Law**
Posted 11/13 & /11/16 per Clerk; on web and outside TH; Mt. Horeb Mail notified 11/10.
3. **Approval of the agenda** - no changes.
4. **Minutes of previous Town Board meetings**, no changes.
MOTION (Fagan) to approve 10/20 minutes. Schwenn seconded. 3 ayes, 0 nays, carried.
5. **Public input/non-agenda items**
Rosenbaum - last month Board discussed weed complaint and drafted letter, was that sent out? Clerk confirmed. Job descriptions - with recent staff changes we need updated job descriptions for recruiting. Rosenbaum willing to lead that effort. Rosenbaum - we should clarify our policy on when we would be agreeable to 4 homes per driveway. Our ordinance says 3, have occasionally allowed 4, but we have nothing in writing. Fagan - put ideas together for Dec. meeting. Rosenbaum will draft. Town didn't address big red ordinance book at budget time; oversight - will need to revisit that eventually, would like to have it online. Fagan- don't put online yet; incomplete. Discuss again at upcoming (Dec. or Jan.) meeting.
6. **Monthly Treasurer update**
Treasurer - finished routes to recovery grant. Already received some CARES money for election expenses, only things above and beyond our budget. Careful to not include anything we used for election grant, careful not to claim things we would have needed anyway. \$2,367 total including Zoom subscription, locked drop box/Devin's time to install, extra employees for November election. Already \$750 over election budget for 2020, no word yet when we will get the money, but it is ready to go. Fagan - did we maximize amt. we could apply for? Treasurer - no; max allowed was \$30,000 but we didn't spend that much on COVID things. Fagan - thanked all the election workers, including Treasurer, who worked hard. Patrolman had truck repair that he received a higher billed amount than the verbal estimate. Something broke during the repair, they want double for it, employee who quoted the repair no longer employed. Patrolman contacted salesman who sold us the truck and he is handling it. Wait to pay the repair.
7. **Driveway - David Quick; Lot 1 CSM 10395, Bakken Rd.**
Fagan introduced D. Quick. No building envelope because it is in the woods. Current driveway goes to the neighbor's, needs to be extended to Quick property. Fagan reminded Quicks that if the current shared driveway isn't to Town standards, it will need to be. D. Quick - no measurements, just staked width of 14' going from end of neighbors straight into our lot. Fagan - from Bakken to where neighbor's splits needs to meet specs for joint driveway, not single. Especially important for winter so that it's not a one-way drive. Quicks own the driveway. Fagan - likely need culvert where it breaks off from neighbors to prevent water from going over the top. Rosenbaum - where are Town width specs? Fagan - on application and in driveway construction guide online.
MOTION (Fagan) to approve Quick driveway as shown on Bakken Rd., joint agreement has been presented, the driveway will be required to be brought up to joint driveway standards. Schwenn seconded. No further discussion. 3 ayes, 0 nays, motion carried.
8. **Driveway - Jeff Lee; Lot 2 CSM 15461, N Riley Rd.**
Fagan introduced J. Lee; chicken coop and old shed are both coming down. Submitted for razing permit. Grade is fine, entrance is fine, no problems with it. No further questions.
MOTION (Fagan) to approve J. Lee driveway Lot 2 CSM 15461 as presented to the TB. Rosenbaum seconded. No further discussion. 3 ayes, 0 nays, motion carried.

9. **Clarification of language concerning PC agenda items that TB can act on during a joint PC/TB meeting** Fagan - Nizamuddin was pulled from tonight's originally published agenda because documentation was not submitted on time. 2nd year of joint meetings, working well, saving applicants time and the TB work. **For clarification and context on the following minutes, see published PowerPoint, slide 9**

Clarification: (TB/PC will use the following points as policy going forward)

- a. Accessory buildings and potentially related driveways.
- b. Lot line adjustments and the required CSMS.
- c. Routine rezonings accompanying lot line adjustments and the required CSMS in b. above. Due to the new acreage of the lot, a new zoning district might be applied. Rezoning requests from landowners for land use changes would not be acted on at joint meeting.
- d. Any changes in the location of a building envelope as defined on a concept plan.

In Summary, PC acts on concept plans and building envelopes. PC and TB both act on changes in the location of a building envelope. Fagan - Point "c", routine rezones accompanying lot line adjustments and CSMS, never included that in our language previously. Lot line adjustment creates situation that's a rezone not for *use* but for *classification* because of Dane County's new language. Thus, TB should be able to act on it in same mtg. In land use plan, concept plans are always PC approval. TB never does anything with them; however, if there's a building envelope that is changed on approved concept plan, that's when TB gets involved. Once building envelope change is approved by PC, TB should be able to act on it that night as well.

MOTION (Fagan) to approve clarification as presented as to actions the TB can take during joint meetings. Rosenbaum seconded. 3 ayes, 0 nays, motion carried.

10. Spring cleanup 2021 date/time and place considerations

Rosenbaum - spoke with Town & Country Sanitation owner, Doug. Last cleanup collected 32 tons (\$60/ton) + 25 truck hrs. (\$90/hr.), total cost of \$4,063. Option of parking dumpsters at TH instead of truck route? For that Doug recommended 5 or 6 fifty-yard dumpsters at \$800/ea. if we collect same tonnage as 2020. 50-yard holds 6-8 tons. Would need someone to monitor the site and check IDs. Rosenbaum - Total expense of cleanup ~\$5,000; should we proceed with '21 cleanup but get residents' input for discontinuing in the future? Fagan - should continue the cleanup, but keep educating residents that cleanup day is NOT a normal garbage day to keep costs down. Clerk received recent T&C notice for 2021 recycling cost increase, \$60/ton, significant because we had 100 tons of recycling in 2020. Treasurer - 800 parcels for recycling. Current budget includes \$5/parcel increase. Fagan - should increase by \$7.50 per household. Treasurer - can't revise budget now without reposting, but Board can do amendments after the budget is passed. Rosenbaum - see how we're doing mid '21 and possibly make amendment. Schwenn - would have been nice to know increase before budget meetings.

11. **Calendar of upcoming events**, 11/24 Budget Hearing/Elector Meeting/TB Meeting

12. Bills

Town staff member requesting reimbursement for goodie bag election worker expenses. Treasurer - in past elections we had supplied lunch meat to go along with a potluck, but because of COVID, no potluck. Fagan- was that food expense proportionate to the current reimbursement request? Treasurer - typically spend ~\$50 on some portion of the food for people on Election Day. Fagan- appreciate that Clerk pointed that out, think it's abnormal for Election Day food, can understand that staff member wanted to take care of the workers. Don't have a problem with it. Rosenbaum - fine with approving that. Long history in Springdale with volunteers, paid and unpaid, don't think it's excessive for the work they put in. Schwenn - agree to approve as well.

MOTION (Schwenn) to pay the bills. Rosenbaum seconded. No further discussion. 3 ayes, 0 nays, motion carried.

13. Adjourn

MOTION (Schwenn) to adjourn. Fagan seconded. 3 ayes, 0 nays motion carried.